



INSTITUT JANTUNG NEGARA
National Heart Institute

We are looking for suitable and qualified candidate for the following position:

**MEDICAL ASSISTANT
OBSERVATION & EMERGENCY DEPARTMENT**

Responsibilities

- Assist the doctor in medical examinations, procedures and emergency treatment.
- To carry out clinical procedures directed by doctor from time to time.
- Planning and carrying out general nursing duties.
- Responsibilities and duties relating to direct patient care.
- Supervisory duties and teaching responsibilities.
- Maintenance of ward and department inventory.

Requirements

- Diploma in Medical Assistant.
- Registered with *Lembaga Pembantu Perubatan* (Medical Assistant Board)
- Good communication and interpersonal skills.
- Knowledge in medical and general nursing.
- Proficient in Basic Life Support.
- Proficient in English and Bahasa Malaysia (oral and written).
- IT skill.
- Knowledge on infection control.

**Closing Date
25th December 2017**

**Recruitment Unit
Human Capital & Organizational Development
Institut Jantung Negara
145 Jalan Tun Razak
50400 Kuala Lumpur, MALAYSIA**

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: Jobs at Institut Jantung Negara

Note: All unsuccessful applications shall not be retained in our database. Only SHORTLISTED candidates will be contacted.