



INSTITUT JANTUNG NEGARA
National Heart Institute

We are looking for suitable and qualified candidate for the following position:

BIOMEDICAL ENGINEER BIOMEDICAL ENGINEERING DEPARTMENT

Responsibilities

- Facilitate medical equipment management activities from assessment to decommissioning throughout its life cycle.
- Manage day-to-day operation to ensure medical equipment operation is performing reliably by coordinating preventive and corrective maintenance by in-house and outsource service personnel.
- Ensure compliance with policies and procedures, accreditation standards and licensing regulations.
- Ensure department productivity and performance improvement initiatives are achieved.
- Involved closely in technical specifications preparation, assessment, evaluation and provide assistance to other department involved in new medical equipment acquisition.
- Coordination of medical equipment training for technical staff and clinical users.
- Monitor vendor performance especially for equipment with service contract.
- Work closely with clinical users to provide the highest level of patient safety improve effectiveness of Biomedical Engineering services.
- Manage recalls, safety notifications and hazard alerts on medical equipment including vendors' response, corrective actions, and internal documentation and communications.
- Manage inventories that includes stock of repair parts to ensure updated record of medical equipment as well as appropriate maintenance of equipment.
- Monitor and update quality improvement plan for medical equipment management by ensuring data is collected and analyze accordingly.
- Provide monthly report update make recommendations concerning improvement on department KPI, QPS plan and other matters related to medical equipment management to the Head of Department.

Requirements

- Bachelor of Biomedical Engineering or equivalent.
- Minimum 2 years' experience working in hospital environment.
- Good knowledge in Medical Equipment management, operation and maintenance.
- Familiar with relevant act and standards.
- Knowledge in Microsoft Office and CMMS.
- Proficient both in writing and conversing in Bahasa Malaysia and English.
- Good communication and inter-personal skills.

Closing Date
11th January 2019

Talent Acquisition Unit
Human Capital & Organizational Development

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**Note: All unsuccessful applications shall not be retained in our database.
Only SHORTLISTED candidates will be contacted.**