



INSTITUT JANTUNG NEGARA  
National Heart Institute

**We are looking for suitable and qualified candidate for the following position:**

## **CLINICAL RESEARCH ASSISTANT CLINICAL RESEARCH DEPARTMENT**

### **Responsibilities**

- To conduct and coordinate clinical research projects / clinical trial programs for Principal Investigators in sample recruitment, research data documentation, management of Investigational product and research essential document as per standard guidelines.
- To provide monthly / annual reports on the progress of the research project management for Principal Investigator, department, ethics committee and sponsors.
- To provide communication and serve as liaison personnel between Principal Investigators and sponsors.
- To provide communication and serve as liaison personnel between Principal Investigators and ethics committee.
- To provide assistance in study fund management.

### **Requirements**

- Bachelor Degree in Science.
- Proficient both in writing and conversing in Bahasa Malaysia and English.
- Good communication and inter-personal skills.
- Knowledgeable in computing, power point, excel, word.

### **Closing Date**

21<sup>st</sup> January 2019

**Talent Acquisition Unit  
Human Capital & Organizational Development**

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**Note: All unsuccessful applications shall not be retained in our database.  
Only SHORTLISTED candidates will be contacted.**