



IJN COLLEGE

We are looking for suitable and qualified candidate for the following position:

EDUCATOR

Responsibilities

- To lead, coordinate and responsible for the implementation and evaluation of educational programmes or courses conducted by the IJN College i.e Advanced Diploma Cardiac Nursing Programmes (ADCNP).
- To schedule all teaching and relevant academic activities for each intake of ADCNP.
- To integrate high quality teaching and schedule didactic lectures, tutorials and clinical teaching for students enrolled for ADCNP.
- To prepare the examination & assessment papers (if necessary) and to conduct the relevant examinations for ADCNP students in line with Nursing Board requirement.
- Plans, promote and supports marketing activities to garner optimum enrollment of students or participants for higher learning programmes and other training or workshops.
- Demonstrates good leadership qualities, provides support, supervision and guidance as well as maintaining effective communication.
- Ensure compliance with policies of governing bodies. Monitors adherence to rules, regulations and procedures as stipulated by relevant governing bodies.
- Works in close consultation with the management to ensure fiscal growth for College and enhance learning environment for students.

Requirements

- Master Degree in Education or Nursing with Bachelor Degree in Nursing.
- Minimum 3 years' experience in academic services.
- Possess certificate in Advanced Diploma/Post Basic Critical Care Nursing or Paediatric Nursing Course.
- Certificate in Teaching Methodology is an advantage.
- Registered with Malaysia Nursing Board.
- Competent in academic program's coordinating, scheduling and lecturing.
- Knowledge in basic and advanced life support.
- Computer literate and possesses good communication skill.

Closing Date

17th April 2019

**Talent Acquisition Unit
Human Capital & Organizational Development**

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**Note: All unsuccessful applications shall not be retained in our database.
Only SHORTLISTED candidates will be contacted.**