



INSTITUT JANTUNG NEGARA
National Heart Institute

We are looking for suitable and qualified candidate for the following position:

SYSTEM ADMINISTRATOR MANAGEMENT INFORMATION SYSTEM DEPARTMENT

Responsibilities

- Implement, enhance and maintain servers, storage, network, Active Directory, Group Policy, Email and virtualization.
- Develop, implement, train and maintain data security & cybersecurity policies, ISO27001 standard.
- Perform tuning for system, network performance and monitoring to optimize processing response time and availability requirements.
- Monitoring and perform system health checks, analyze current resource utilization and projects future requirements.
- Develop, implement and maintain backup systems, disaster recovery planning and business continuity.

Requirements

- Degree in Bachelor's Degree or Professional Degree in Engineering (Computer/Telecommunication), Computer Science/ Information Technology or equivalent.
- Minimum 3 years' experience within IT Operations, infrastructure service support (Systems and Network Management), operations monitoring and end user support.
- Solid technical knowledge of Windows Server Operating Systems, Active Directory, Application and Storage Virtualization. Certification is highly preferred.
- Understanding of ISMS and ITIL processes is a plus.
- Strong written and verbal communications skills.
- Self-motivated, team player and enthusiastic.

Closing Date

26th June 2020

**Talent Acquisition Unit
Human Capital & Organizational Development**

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**Note: All unsuccessful applications shall not be retained in our database.
Only SHORTLISTED candidates will be contacted.**