



INSTITUT JANTUNG NEGARA
National Heart Institute

We are looking for suitable and qualified candidate for the following position:

**HOSPITAL AIDE
(OUTPATIENT CLINIC & WELLNESS CENTRE)
PRIVATE HEALTHCARE DIVISION**

Responsibilities

- Perform screening which includes vital sign, BMI, visual screening for high risk of fall, physiologic parameters, pain screening and ensure complete documentation.
- To assist doctor and chaperone patient during clinic sessions, typing report and carry out doctor's orders
- To prepare the listing for Invasive Catheterization Laboratory (ICL) procedure and enter in the system.
- Assist to send unstable patient to Observation & Emergency department for further treatment and management if necessary.
- Maintain good public relationship with patients, patient's relatives and visitors.
- Assist to send patient to other department such as Imaging Centre, Non Invasive Cardiac Laboratory (NCL) for clinical investigation or test.
- Perform ECG & Ankle Brachial Index (ABI)

Requirements

- Sijil Pelajaran Malaysia (SPM)
- Good communication skills both verbal & written.
- Pro-active, independent and able to work with minimal supervision.
- Good command in basic computer skills

Closing Date

31st May 2022

**Talent Acquisition Unit
Human Capital & Organizational Development**

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**Note: All unsuccessful applications shall not be retained in our database.
Only SHORTLISTED candidates will be contacted.**