INSTITUT JANTUNG NEGARA
National Heart Institute

We are looking for suitable and qualified candidate for the following position:

QUALITY ASSURANCE NURSE
QUALITY MANAGEMENT DEPARTMENT

Responsibilities

- Monitor patient safety event online reporting and conduct compliance audit on the proposed corrective and preventive actions.
- Prepare statistics and patient safety event report for the Management.
- Identify areas for improvement by reviewing process flow, initiate improvement with the respective departments using quality methodology (e.g. PDSA, RCA, FMEA) and to follow up on its progress.
- Conduct data validation for new quality measures to ensure data collection are reliable and valid.
- Provide education and training on patient safety event.
- Coordinate hospital–wide accreditations activities and support the respective department working towards certification.
- Provide administrative support.
  - Priorities and ensure reports and correspondence are dealt with efficiently and promptly.
  - Filing, preparation, collation and distribution of supportive documentation, note and correspondence.

Requirements

- Bachelor Degree in Nursing and 5 years' experience in healthcare
- Knowledge with hospital international and national accreditations (Joint Commission International Standards, Malaysian Society for Quality in Healthcare)
- Good problem-solving skills, critical thinking, and conceptual thinking abilities.
- Self-motivated and ability to handle multiple/diverse tasks.
- Good interpersonal, oral, and written communication skills.
- Competent with Microsoft Office (Excel, Word, Access, PowerPoint, Publisher)

Closing Date
30th June 2022

Talent Acquisition Unit
Human Capital & Organizational Development
✉: **career@ijn.com.my**   🌐: **www.ijn.com.my**   📞: **03-2617 8200**

: career@IJN

Note: All unsuccessful applications shall not be retained in our database.
Only SHORTLISTED candidates will be contacted.