



## IJN COLLEGE

**We are looking for suitable and qualified candidate for the following position:**

**LECTURER (CONTRACT)  
ADVANCED DIPLOMA IN CARDIAC & MEDICAL  
EMERGENCIES (ADCME)  
IJN COLLEGE SDN. BHD.**

### **Responsibilities**

- To lead, manage and coordinate the ADCME Programme.
- To provide didactic lectures, tutorials, practical, relevant teaching and academic activities for students enrolled for ADCME Programme.
- To provide didactic lectures, tutorials, practical, relevant teaching and academic activities for students enrolled for Diploma in Medical Health Sciences Programme.
- To provide didactic lectures, tutorials, practical, relevant teaching and academic activities of suitable modules for other programmes offered by College.
- To prepare relevant examination and assessment for ADCME and DMHS students and relevant modules for other programmes.
- To mark for those examination papers and assessments.
- To assist the Management, Head of Academic, Head of Programme and peers whenever needs arises.
- To assist and provide counseling to students should the needs arises.
- To lead in reviewing and update curriculum for ADCME.
- To participate in reviewing and update curriculum for DMHS relevant programmes.
- To participate in relevant training such as symposia / seminars / workshops.
- To participate in marketing activities to garner optimum enrolment of students or participants.

### **Requirements**

- Master Degree in Nursing or Education with Bachelor Degree in Nursing or Medical Assistant.
- Possess Advanced Diploma or Post Basic in Emergency.
- Possess valid teaching permit
- Must be good in teaching and communications skills.
- Minimum 3 years working experience as lecturer.

**Closing Date**  
4<sup>th</sup> October 2022

**Talent Acquisition Unit**  
**Human Capital & Organizational Development**

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**Note: All unsuccessful applications shall not be retained in our database.**  
**Only SHORTLISTED candidates will be contacted.**