



INSTITUT JANTUNG NEGARA
National Heart Institute

We are looking for suitable and qualified candidate for the following position:

ELECTRICIAN

FACILITIES MANAGEMENT DEPARTMENT

Responsibilities

- To carry out operation, repair and maintenance works for electrical installation system.
- Daily checking and monitoring of engineering facilities which include air-conditioning system, electrical supplies, water supplies, medical gasses supplies, lift, public address system, fire alarm system and building automation system at the control room.
- Responsible to response to user complaint on engineering work after office hours when he is on 24 hours rotation duty in control room.
- Responsible to complete the complaint through works order or verbal and compile through monthly KPI report for tracking.
- Any other duties as instructed by the management under the Major Duties & Responsibilities.
- Support Customer Service Management team working towards improving the customer experience and increasing customer loyalty.
- Perform any other ad-hoc task assigned by the management.

Requirements

- Possess Sijil Pelajaran Malaysia (SPM) with a minimum of Wireman Certificate (PW4) or equivalent.
- Computer literate in Microsoft Office applications.
- Knowledge in M&E system preferably in hospital set up.
- Possess two (2) years' experience in facilities maintenance and engineering.

Closing Date

19th September 2023

Talent Acquisition Unit
Human Capital & Organizational Development

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**Note: All unsuccessful applications shall not be retained in our database.
Only SHORTLISTED candidates will be contacted.**