



INSTITUT JANTUNG NEGARA
National Heart Institute

We are looking for suitable and qualified candidate for the following position:

FACILITIES TECHNICIAN

FACILITIES MANAGEMENT DEPARTMENT

Responsibilities

- To assist unit head in the supervision, monitoring and coordination all activities relating to the operation & maintenance of phase 1 building during defect liability period (DLP)
- As a liaison person for department with main contractor and users.
- To prepare daily routine maintenance report of activities.
- To compile all maintenance record and filling in proper order.
- To compile work orders and maintenance report for preparation KPI report.
- Responsible for monitoring installation, testing & commissioning of new equipment.
- Responsible to ensure the electrical/mechanical equipment functioning as required and no disruption of services.
- Responsible to ensure all compliance with all relevant authorities and quality standards are in place.

Requirements

- Diploma in any Engineering disciplines or any related field.
- Experience at least 5 years working in related field (Building Electrical/ Mechanical System)
- Knowledge in Electrical and M&E System preferably in hospital set up.
- Computer literate. (Microsoft Office)
- Analytical thinking and self-motivated.
- Good oral and written communication skills.

Closing Date

19th September 2023

Talent Acquisition Unit
Human Capital & Organizational Development

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**Note: All unsuccessful applications shall not be retained in our database.
Only SHORTLISTED candidates will be contacted.**